

Talent Acquisition Specialist

ZENORIN is hiring

- 📍 Location: Mohakhali DOHS, Dhaka
- ⌚ Deadline: Urgent — Apply Immediately
- 💼 Employment Type: Full-time
- 💰 Salary: 20,000 to 30,000

About the Role

ZENORIN is looking for a dynamic and strategic Talent Acquisition Specialist to strengthen our recruitment operations. This role is responsible for managing the full recruitment cycle, attracting top talent, and supporting business growth through effective hiring strategies.

Key Responsibilities

Source and attract candidates through job portals, LinkedIn, social media, and networking. Screen CVs, conduct interviews, and ensure a smooth candidate experience. Partner with hiring managers to understand workforce needs and define role requirements. Manage and optimize recruitment processes using ATS and sourcing tools. Track recruitment metrics and maintain proper documentation and compliance. Support employer branding initiatives and represent ZENORIN at recruitment events.

Requirements

Bachelor's degree in HR, Business, or a related field. Minimum 2-4 years of experience in recruitment, sourcing, or talent acquisition. Strong communication, interpersonal, and organizational skills. Experience using LinkedIn Recruiter, job portals, and ATS platforms. Ability to manage multiple roles and work in a fast-paced environment.

Why Join ZENORIN

Opportunity to work in a growing recruitment and business solutions firm. Exposure to diverse industries and leadership hiring. Collaborative and performance-driven work environment.

Apply Now

Send your updated CV to:

✉ info@zenorin.com

Only shortlisted candidates will be contacted.

We Are Hiring

Talent Acquisition Specialist

Lets Join

info@zenorin.com

