




## We're Hiring | Executive – Crisis Management & Recovery (Female Only)


**Shwapno** is looking for a committed and resilient professional to support compliance handling and provide 24/7 crisis response for sensitive female cases across support office and outlet operations. If you are ready to take on a purpose-driven role requiring discretion, responsiveness, and field exposure, we encourage you to apply.

 Location: Dhaka

 Apply: [hiring.shwapno.retail@acilogistics.net](mailto:hiring.shwapno.retail@acilogistics.net)



**Executive – Crisis Management & Recovery (Female Only)**



**Key Responsibilities:**

- Primary Role: Compliance handling at Support Office (documentation, case handling, coordination, and follow-up).
- Key Role: 24/7 support for sensitive female compliance and crisis cases across Support Office and Outlet Level operations based on need.

**Operational Requirements**

- On-Call Duty: Must remain standby during weekends for female crisis cases.
- Field Exposure: Role will require visiting outlets, police stations for female crisis support.
- Late Working Support: Car facility after 8:00 PM on working days if required for case handling.
- Weekend Crisis Support: Car facility will be provided if female crisis case arises.

**Skills & Experience Requirements:**

- LLB Graduate (Freshers from reputed universities preferred)
- Basic proficiency in MS Excel and MS Word (Mandatory).
- Knowledge of land and legal documentation is a plus.

**Critical Employment Condition**

- The candidate must clearly acknowledge and accept standby duty and crisis-response responsibilities to avoid any future role expectation mismatch.

**We offer a collaborative work culture, professional growth opportunities, and performance-linked benefits for the right candidate.** Other Benefits: Two Festival Bonus, Mobile Allowance, Subsidize Lunch, LFA, Gratuity, and PF.

**We're HIRING**

**Job Location: Dhaka**

**Email your resume:**  
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