

# DEPARTMENT OF COMPUTER SCIENCE

## MID TERM SET-B EXAM, Fall 2022-23

**Mid Term Set-B** exam for “**Fall 2022-2023**” will be held as per following schedule:

- **Date: Sunday, November 13, 2022**
- **Slot 1: 02:30 PM to 04:30 PM**
- **Slot 2: 04:30 PM to 06:30 PM**
- **Venue: TBA**

The list of courses in different slots will be announced later via notice board. Please keep an eye on the notice board to know the slot for your course.

### **Some important things to remember:**

1. A student is eligible for set-B exam if he/she has missed set-A exam for any of the following reasons:

- **Clash Exam/ 3 exams in a day.**
- **Medical Sickness.**
- **Illegitimate reasons (Late, Lack of Preparation etc.)**

Penalty/Fine might be imposed if you cannot provide supporting documents to validate your cause.

2. To request for Set-B Exam, fill up the following form:

<https://forms.office.com/r/kBvLJm4uS>



In the attachment of the form, attach the following documents with your form to support your cause:

- **For Clash Exam/ 3 exams in a day:** Photocopy of your Fall 2022-23 Mid Term Exam Permit, and Printed copy of the exam schedule of your course. Mark the clashed courses/ 3 exams.
- **For Medical Sickness:** Valid Medical Documents.
- **For Illegitimate reasons:** Application addressing the head of the department mentioning your cause.

3. Deadline for filling up the form is **Monday, November 07, 2022, 05:00 PM.**

4. You will be notified about the status (Approved or Rejected) of your Set-B Exam Request via email on **Tuesday, November 08, 2022 after 3:30 PM.**

5. If your Set-B Exam request is approved, print the approval mail and keep a copy of it with you. Invigilators will check the printed copy during Set-B exam.

6. Confirmed Set-B exam venue along with course list in different slots will be announced on **Tuesday, November 08, 2022 after 05:00 PM.** keep an eye on the notice board.

7. **NO Permit, NO Set-B Exam** policy will be applicable.