

## Registration Payment Schedule for regular students:

Effective from **Fall 2024-2025**, regular students will be able make the registration payment in three options:

- 3 (Three) installment payment Or,
- 2 (Two) installment payment Or,
- Full payment

### Please note:

- **\*UNCONFIRMED** pre-registration: A pre-registration which was not clicked 'confirmed' during the final registration schedule.
- **\*INVALID** registration: A pre-registration which was clicked 'confirmed' during final registration, but the minimum required payment was not made within the deadline to validate the registration.
- Those who confirm their registration within the published schedule must validate their registration by paying the minimum due amount within 3 (three) working days of the first day of classes.
- All **\*UNCONFIRMED** pre-registration and **\*INVALID** Registration will be cleared after 3 working days of the first day of classes.

### 3 (Three) installment payment schedules:

#### 1<sup>st</sup> Installment: 40% (minimum) of Total payable amount

- Deadline of First Installment (to validate the registration): Within 3 (three) working days of the first day of classes.
- Please note, if not validated, all **\*INVALID Registration** will be deleted after 3 working days of confirming the registration.

#### 2<sup>nd</sup> Installment: 30% (minimum) of Total payable amount

- Due date of 2<sup>nd</sup> Installment: Before the midterm exam permit release date [that will be declared in specific separate notice].
- Midterm exam permit release is subject to clearance of the 2<sup>nd</sup> Installment.

#### 3<sup>rd</sup> Installment: Remaining 30% (minimum) of Total payable amount

- Due Date of 3<sup>rd</sup> Installment: Before the final exam permit release date [that will be declared in specific separate notice].
- Final Exam permit release is subject to clearance of the 3<sup>rd</sup> Installment.

### 2 (TWO) installment payment schedules:

#### 1<sup>st</sup> Installment: 60% (minimum) of Total payable amount

- Deadline of First Installment (to validate the registration): Within 3 (three) working days of the first day of classes.
- Please note, if not validated, all **\*INVALID Registration** will be deleted after 3 working days of confirming the registration.

#### 2<sup>nd</sup> Installment: Remaining 40% (minimum) of Total payable amount

- Due Date of 2<sup>nd</sup> Installment: Before the final exam permit release date [that will be declared in specific separate notice].
- Final Exam permit release is subject to clearance of the 2<sup>nd</sup> Installment.

### Full Payment Schedule:

Deadline of the payment: Within 3 (three) working days of the first day of classes.

**Method of Payment:**

- Students are advised to complete their registration or other payments using any online payment gateway through SSL (all online platform) or at bank branches (any branch of Dhaka Bank, NCC Bank, and UCB all over the country).
- Please note that payment through any kind of AGENT BANKING IS ALSO NOT ACCEPTABLE. It will be the liability of the student for any unfavorable consequences caused due to payment made through agent banking.
- NO BANK BOOTH FACILITY will be available at the AIUB campus.