

# Pre-registration (Graduate)

## Spring 2024–2025

### Online Pre-registration Schedule

**(By students themselves)**

Students must login to AIUB Portal (<https://portal.aiub.edu>) for online pre-registration

Students can confirm their pre-registration procedure according to the following schedule:

**MBA, EMBA, MSCS, MTEL, MPH, MDS, MEEE, LLM**

(Online pre-registration will be open for 24 Hours)

Date	Student ID Number
Dec 21 (4 PM) to Dec 22 (4 PM)	ALL up to 21-9****-3
Dec 22 (4 PM) to Dec 23 (4 PM)	22-9****-1 to 22-9****-3
Dec 23 (4 PM) to Dec 24 (4 PM)	23-9****-1 to 23-9****-2
Dec 24 (4 PM) to Dec 26 (4 PM)	23-9****-3 to 24-9****-1
Dec 26 (4 PM) to Dec 29 (4 PM)	24-9****-2 to 24-9****-3
Dec 29 (4 PM) to Dec 30 (4 PM)	Free Slot

### Only for problematic/complicated cases

Following schedule and venues will be allocated for on campus pre-registration in presence of Faculty members

**Date: December 22 – 30, 2024**

**Time: 7:30 PM – 9:30 PM**

**Concerned Department Heads/ Coordinators Annex 1 & 4**

- For Technical difficulties – VUES, (Level 1) Building D
- MBA/ EMBA – Dr. Mohammad Faridul Alam (Level 1) Annex 1  
Dr. Partha Prasad Chowdhury (Level 2) Annex 4
- MSCS – Dr. Tabin Hasan (Level 1) Annex 1
- MTEL / MEEE – Dr. Mohammad Nasir Uddin (Level 1) Annex 1
- MPH / MDS – Dr. Muhammad Wasiful Alam (Level 1) Annex 1, Dr. Faria Sultana, (Level 1) Annex 4
- LLM – Dr. Syeda Afroza Zerine (Level 1) Annex 4
- Probationary Student – Concerned Departments
- Special Cases – Mr. Khurshed Alam, Mr. Asif Parvez, Registrar Building (Time 10am- 4pm)

Md. Khurshed Alam  
Additional Registrar  
American International University-Bangladesh