

Final Registration :: Fall 2021-22

Faculty of Science and Technology

Department of Computer Science (CSE/CS/CSSE/SE/CIS)

[Online Registration Procedure](#)

1. Students have to follow the online pre-registration procedure to register courses according to the schedule given in the notice titled “[Registration flow chart of Fall 2021-22\(online\)](#)” on AIUB website.
2. For Internship/Thesis/SP1/SP2 registration issues, send an email to info@cs.aiub.edu and wait for a response.
3. **ONLY for exceptional cases** (e.g., can't find courses, sections are full, want to request for courses, etc.) use the registration request form.
4. To submit registration request, students have to follow the steps bellow:
 - Students **MUST Login** to their respective Microsoft Account (XX-XXXXX-X@student.aiub.edu).
 - Use the Correct [Registration Request Form](#) as per the table below.
 - Students **MUST** submit their registration request according to the schedule below:

Date	Student I.D. Number	Form Link <i>ONLY for exceptional cases</i>
Sep 04 (4PM) to Sep 05 (3PM)	All up to 18-XXXXX-1	https://forms.office.com/r/LCTYpdsZgn
	18-XXXXX-2	https://forms.office.com/r/8447c71B5S
Sep 05 (4PM) to Sep 06 (3PM)	18-XXXXX-3 to 19-XXXXX-3	https://forms.office.com/r/yNKUX0CNqs
Sep 06 (4PM) to Sep 07 (3PM)	20-XXXXX-1 to 20-XXXXX-3	https://forms.office.com/r/tbaSYKEPFd
Sep 07 (4PM) to Sep 08 (3PM)	21-XXXXX-1	https://forms.office.com/r/X853wunYXH
	21-XXXXX-2	https://forms.office.com/r/xxGJT7ut3r
Sep 08 (4PM) to Sep 09 (3PM)	Free Slot	Up to 18-XXXXX-1 https://forms.office.com/r/zdiUbNbHJ9
		18-XXXXX-2 to 21-XXXXX-1 https://forms.office.com/r/nFaM9QqsE9
		21-XXXXX-2 https://forms.office.com/r/Dk43cmn4hy

5. After submitting the form, students **MUST** wait for at least 48 hours as it takes time for the advisors to process and execute all the requests.

Note:

- Probation students can also submit their registration request. But, the confirmation of their final registration may be subject to the approval of respective advisor/ head/ director.

- In case of any issues after expiring the aforementioned 48 hours, you can email your concern to the faculty members as per the list below with the subject “**Final Registration Fall 21-22 :: XX-XXXXX-X**”. Write your ID in place of XX-XXXXX-X.

Student ID	Advisor Name and Email
All up to 18-XXXXX-1	Mr. Mohaimen-Bin-Noor mohaimen.niloy@aiub.edu
18-XXXXX-2	Ms. Wardah Saleh wardah@aiub.edu
18-XXXXX-3 to 19-XXXXX-1	Ms. Rifat Tasnim Anannya rifat.tasnim@aiub.edu
19-XXXXX-2 to 19-XXXXX-3	Mr. Aneem Al Ahsan aneem@aiub.edu
20-XXXXX-1	Ms. Shahrin Chowdhury shahrin@aiub.edu
20-XXXXXX-2 to 20-XXXXX-3	Ms. Fahmida Alam fahmida@aiub.edu
21-XXXXX-1 to 21-XXXXX-2	Mr. Md. Kishor Morol kishor@aiub.edu

- If you mail faculty members other than the faculty members designated for you, it will create congestion in their mailbox and will result in a delay of processing registration requests.

Best Regards,
Department of Computer Science, FST
American International University-Bangladesh