

Attention FBA Students Steps to be followed...

<u>Step # 1</u>

Complete your Pre-registration from Students online VUES Profile Account



<u>Step # 2</u>

If you face any difficulty in doing the Pre-registration, please visit the FBA Pre-registration Room # 2201, Annex 2 <u>Pre-registration Guidelines</u>

All BBA, MBA, and EMBA program students must follow the **Pre-Registration Guidelines** rigorously. For any general/ regular pre-registration issues, please visit the assigned Pre-Registration Room within the allocated time and date as per the AIUB Pre-Registration Notice.

Undergraduate (BBA) and Graduate (MBA & EMBA)	
(Online pre-registration will be open for 24 Hours)	
Date	Student I.D. Number
Mar 25 (4 PM) to Mar 27 (4 PM)	ALL up to 19-****-3
Mar 27 (4 PM) to Mar 28 (4 PM)	20-*****-1 to 21-****-1
Mar 28 (4 PM) to Mar 29 (4 PM)	21-*****-2 to 22-*****-1
Mar 29 (4 PM) to Mar 30 (4 PM)	22-*****-2 to 22-*****-3
Mar 30 (4 PM) to Apr 02 (4 PM)	23-****-1

For any pre-registration-related difficulties, the students are advised <u>ONLY</u> to **Visit room 2201** *Note for Probation Students: The probation students are requested to meet the assigned faculty members regarding their pre-registration related matters.* (Dr. Aftab Anwar, Mr. Joynal Abedin, Dr.Partha Prasad Chowdhury, Mr. Hamidul Islam Hamid)

For pre-registration related matters, you are requested to communicate with the assigned faculty members during their office hours.

Please, <u>DO NOT</u> directly approach the Department Representatives, Heads, and Program Director's Office regarding the pre-registration process.

<u>PDO NOT</u> send any request regarding course pre-registration via e-mail/ MS Teams/ Cell phone.

Dr. Rezbin Nahar Associate Professor Faculty of Business Administration, AIUB Dr. Mohammad Faridul Alam Associate Professor Faculty of Business Administration, AIUB