

## Hiring Alert !

Daraz Bangladesh Limited

Position: Executive – Incubation

Location: Dhaka

We are hiring an Executive – Incubation directly impacts seller success, marketplace growth, and revenue stability in day-to-day execution ensures sellers are onboarded correctly, remain engaged, and perform consistently.

### Key Responsibilities

- Handle end-to-end seller onboarding, documentation, and system activation.
- Maintain regular seller engagement to ensure compliance and performance readiness.
- Monitor seller KPIs such as order fulfilment, cancellation rate, and service quality.
- Coordinate with internal teams to resolve seller-related operational issues.
- Track daily seller performance and prepare reports for incubation review.
- Support improvement initiatives to enhance seller productivity and retention.

### REQUIREMENTS

- Bachelor's degree in BBA / Management / Marketing from a reputed University / Institute.
- 2-3 years of experience in seller management, incubation, marketplace operations, or commercial support. Freshers are also encouraged to apply.
- Hands-on exposure to e-commerce platforms / marketplaces.
- Strong working knowledge of MS Excel, performance trackers, and reporting tools.
- Good communication skills in Bangla & English.

### HOW TO APPLY

Interested candidates are requested to submit their updated CV to [career@daraz.com.bd](mailto:career@daraz.com.bd), mentioning the position title in the subject line.

Deadline: 31st January 2026

