

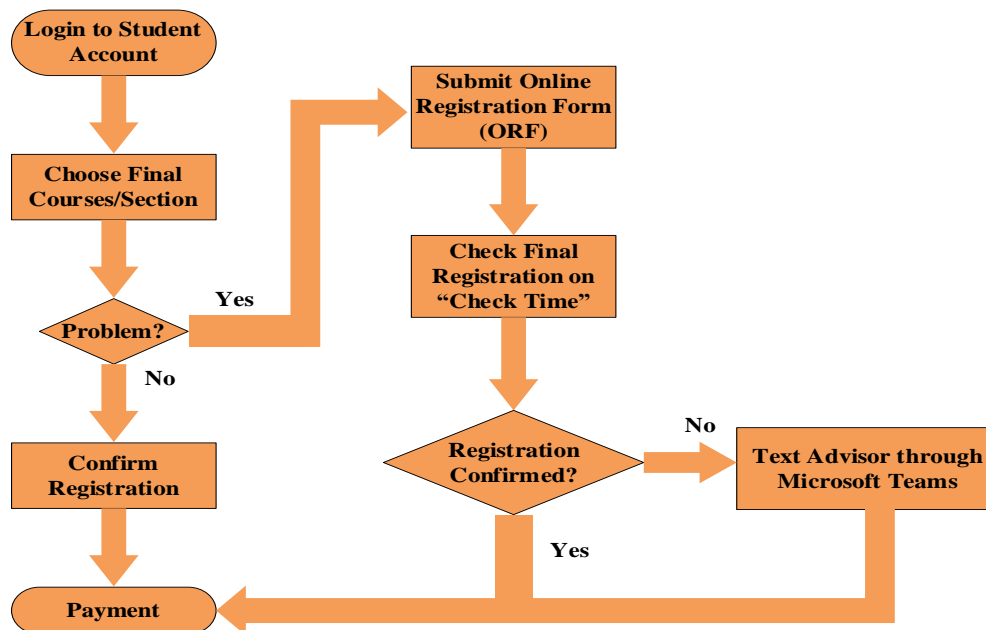
American International University-Bangladesh (AIUB)
Department of EEE, CoE & IPE

January 9, 2021

Online Registration Procedure for Spring 2020-21

All students of Department of EEE, CoE & IPE must login to AIUB Portal (<https://portal.aiub.edu>) for online final registration and follow the registration procedure and schedule according to the notice given at “<https://www.aiub.edu/registration-flow-chart-of-spring-2020-2021>”

To finish the final registration, students are requested to follow the following steps:



Only for exceptional problematic cases like unable to register a course despite completing pre-requisites, course/section is not visible in the offered section etc. students are advised to follow the following steps maintaining the given schedule.

1. Students must fill up the **Online Registration Form (ORF)** as per the given schedule. **ORF** will be active only during the given time duration.
2. If any student fails to submit the ORF within given schedule they can fill Online Registration Form given in free slot. Their problems will be solved during free slot.
3. EEE/CoE/IPE Students are advised to text Mr. Md. Saniat Rahman Zishan (saniat@aiub.edu) through Microsoft Teams for counselling related to registration.

4. Students who have submitted **Online Registration Form (ORF)** are advised to check their AIUB portal within the mentioned “Check Time”. Students are advised to TEXT their Registration Advisor Ms. Sadia Yasmin (sadia@aiub.edu) within 2.30 PM to 3.30 PM using Microsoft Teams if they find during check time their problems are unsolved.

Date & Time	Student I.D. Number	Online Registration Form Link And schedule	Check Time	TEXT to Advisors through Microsoft Teams
Jan 10 (4 PM) to Jan 11 (4 PM)	ALL up to 18-*****-3	reg/all/upto/18-3 Jan 10 (4 PM) to Jan 11 (10.30 AM)	Jan 11: 2.00 PM to 3.00 PM	Jan 11: 2.30 PM to 3.30 PM
Jan 11 (4 PM) to Jan 12 (4 PM)	19-*****-1 to 19-*****-2	reg/19-1/19-2 Jan 11 (4 PM) to Jan 12 (10.30 AM)	Jan 12: 2.00 PM to 3.00 PM	Jan 12: 2.30 PM to 3.30 PM
Jan 12 (4 PM) to Jan 13 (4 PM)	19-*****-3 to 20-*****-1	reg/19-3/20-1 Jan 12 (4 PM) to Jan 13 (10.30 AM)	Jan 13: 2.00 PM to 3.00 PM	Jan 13: 2.30 PM to 3.30 PM
Jan 13 (4 PM) to Jan 14 (4 PM)	20-*****-2 to 20-*****-3	reg/20-2/20-3 Jan 13 (4 PM) to Jan 14 (10.30 AM)	Jan 14: 2.00 PM to 3.00 PM	Jan 14: 2.30 PM to 3.30 PM
Jan 14 (4 PM) to Jan 17 (4 PM)	Free slot	reg/freeslot Jan 14 (4 PM) to Jan 17 (10.30 AM)	Jan 17: 2.00 PM to 3.00 PM	Jan 17: 2.30 PM to 3.30 PM

In case of any difficulty, please email your concern to:

1. Dr. Md. Abdur Rahman, Associate Dean, FE (arahman@aiub.edu)
2. Dr. M. A. Mannan, Director, FE (mdmannan@aiub.edu)
3. Dr. Mohammad Nasir Uddin, Head, MEEE program (drnasir@aiub.edu)
4. Mr. Nafiz Ahmed Chisty, Head-in-Charge, EEE (chisty@aiub.edu)
5. Mr. Md. Saniat Rahman Zishan, Head, COE (saniat@aiub.edu)

Best Wishes
Department of EEE, CoE & IPE
American International University-Bangladesh (AIUB)