



AMERICAN INTERNATIONAL UNIVERSITY - BANGLADESH (AIUB)

House # 83/B, Road # 4, Kemal Ataturk Avenue, Banani, Dhaka-1213, Bangladesh

REQUEST SLIP

Date.....

Name..... Student ID #

(As in SSC & HSC Certificate)

Department:.....Major:.....Minor:.....Phone/Mobile:.....

Please Tick the Items requested :

- () **Certificate of Graduation &**
 - Official Transcript & Testimonial
 - Convocation #
- () **Provisional Certificate &**
 - Transcript
- () **Temporary Transcript**
- () **Testimonial**
- () **Migration Certificate**
- () **Certificate of Medium of Instruction**

- () **SSC/O-Levels,**
 - Mark sheet Certificate Testimonial
- () **HSC/A-Levels,**
 - Mark sheet Certificate Testimonial
- () **Graduation Degree:**
 - Mark sheet Certificate Testimonial
- () **Others (please specify):**

.....

Reason for Request :

Clearance from the following Departments is required before this Request can be processed:

1. Guidance :.....
2. Library :.....
3. Accounts :.....

PAY TAKA ONE HUNDRED (100/-) PER PAGE AT THE ACCOUNTS DEPARTMENT, ATTACH THE MONEY RECEIPT & SUBMIT THE FORM IN THE OFFICE.