Adding Dropping Notice :: Spring 2022–23
Department of Computer Science

Online Adding Dropping Procedure

1. Section change is **NOT ALLOWED**.
2. All ADD/DROP procedure can be completed online.
3. Login into the VUES account ⇨ Click ADD/DROP button ⇨ Select the courses to ADD/DROP ⇨ Click CONFIRM button.
4. As per Dropping Policy.
5. Minimum load must be maintained after adding dropping procedure.
6. Adding/Dropping is **NOT ALLOWED** for Probation Students and Freshman Students.
7. ONLY for exceptional cases (e.g., can't find courses, sections are full etc.) use the **Adding Dropping Request Form** from the following link: https://forms.office.com/r/YC7S9tsy1v

8. Students who were not able to confirm their registration in time should also fill up the above form.
9. If your request is not processed by January 29, 2022 01:00 PM, students can contact in D-Building **Room# DS0904** after 02:00 PM.
10. Only the students who filled up the Adding Dropping Request Form will be allowed to contact in **DS0904.**

Best Regards,
Department of Computer Science, FST
American International University-Bangladesh