

# AIUB

## AMERICAN INTERNATIONAL UNIVERSITY- BANGLADESH

### Minutes of the Meeting of the 121<sup>st</sup> Academic Council (AC)

Date: January 18, 2022, 12:00 Noon

Venue: Microsoft Teams Virtual Platform

The 121<sup>st</sup> Academic Council Meeting was presided over by the Chairperson of the Academic Council, the Honorable Vice Chancellor, Dr. Carmen Z. Lamagna.

### ATTENDANCE

#### Chairperson

Dr. Carmen Z. Lamagna, Vice Chancellor

#### Members:

Prof. Dr. Tazul Islam, Dean, Faculty of Arts and Social Sciences  
Prof. Dr. A B M Siddique Hossain, Dean, Faculty of Engineering  
Prof. Dr. Md. Abdur Rahman, Associate Dean, Faculty of Engineering  
Mr. Mashour Rahman, Associate Dean, Faculty of Science and Faculty of Science and Technology  
Prof. Neaz Ahmad, Faculty of Business Administration  
Prof. M. A. Quaiyum, Faculty of Engineering  
Prof. Dr. Md. Jashim Uddin, Head, Department of Mathematics, Faculty of Science and Technology  
Prof. Dr. Taslima Monsoor, Advisor, Department of Law, Faculty of Arts and Social Sciences  
Mr. M Hamidul Haque, Head, Department of English, Faculty of Arts and Social Sciences  
Prof. Dr. Dip Nandi, Director, Faculty of Science and Technology  
Dr. A. B. M. Rahmatullah, Associate Dean (in charge), Faculty of Arts and Social Sciences

#### Board of Trustees' Nominee:

Dr. Hasanul A Hasan, Chairman, and Founder, Board of Trustees  
Mr. Ishtiaque Abedin, Founder Member, Board of Trustees  
Ms. Nadia Anwar, Founder Member, Board of Trustees

#### Syndicate's Nominees:

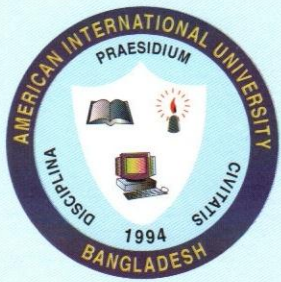
Mr. Manzur H. Khan, Head of Department, Faculty of Business Administration  
Prof. Dr. M. A. Mannan, Director, EEE, IPE & CoE Programs, Faculty of Engineering

#### Member-Secretary:

Mr. Pius Costa, Registrar

#### Secretary to the Chairperson:

Mr. Ziarat H. Khan, Deputy Director, Student Service, and Welfare



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### The Highlights of the 121<sup>st</sup> AC Meeting

The Honorable Chairperson, Dr. Carmen Z. Lamagna, commenced the meeting with a cordial welcome to the honorable members of the Academic Council.

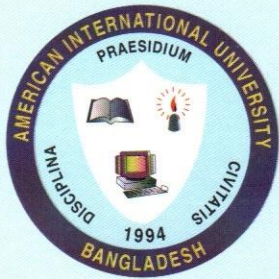
The following issues were discussed, and the appropriate decisions were taken during the 121<sup>st</sup> AC Meeting held in the Microsoft Teams Virtual Media on 18<sup>th</sup> January 2022:

1. Confirmation of the Minutes of the 120<sup>th</sup> Academic Council Meeting:

Dr. Carmen Z Lamagna, the chairperson of the Academic Council, requested the Secretary of the Academic Council to highlight the important issues and decisions during the 120<sup>th</sup> Meeting of the Academic Council. Mr. Pius Costa, Registrar of AIUB, placed the minutes of the 120<sup>th</sup> AC meeting for approval. The chairperson then invited comments/ amendments to the minutes. The minutes were approved.

2. Updated Academic Calendar for Spring 2021-22:

Mr. Manzur H Khan, Associate Professor and Director, OSA, on behalf of the Vice-chancellor, Dr. Carmen Z. Lamagna, presented the updated academic calendar for the upcoming Spring 2021-22. The semester would begin on 23 January 2022 for all regular students and only the post-graduate freshmen classes. Classes for all other undergraduate freshmen students will start from 30<sup>th</sup> January 2022. The makeup class will be arranged only for undergraduate freshmen students. Based on the current Covid-19 situation of the country and government instructions, the class will be taken on the online platform Microsoft Teams. The revised Academic Calendar for Spring 2021-22 is attached.



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### 3. Vaccination Status for Our Student:

Mr. M H Khan has informed the Academic Council that 58% of the total student population has taken double dose vaccine, 18% one dose, and the rest 24%, have not taken any vaccine or not able to register for vaccination. The statistics are based on the data gathered on 17<sup>th</sup> January 2022.

### 4. OBE Curriculum for all the Program:

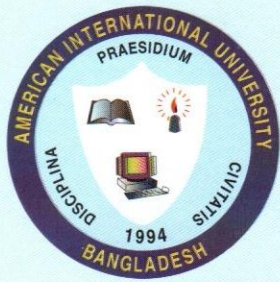
Mr. Pius Costa, the registrar of AIUB, informed the body that the curriculums of almost all the programs are updated to Outcome-Based Education (OBE). Few programs from the Faculty of Arts and Social Sciences (FASS) are not updated or complied with OBE. Dr. Carmen Lamagna requested that the dean and associate dean prepare the curriculums and submit at the upcoming Academic Council meeting.

### 5. Updating UGC about the Elective courses:

Mr. Costa Informed the council that the UGC asked to submit the entire curriculums as revision, including elective courses. The body suggested to incorporated as much as possible elective courses should be included at the time of approval of any future programs and only officially informs UGC for the electives

### 6. Updating the contents to the Introduction and Professional Courses:

Mr. Mashour Rahman, Associate Dean for Faculty of Science and Technology, has presented the spreadsheet's contents, word procession, presentation preparation, piracy, plagiarism, rules-regulation of department/program/faculty/university should include in the 'Introduction to Computing' course for FST students. Prof. Dr. Abdur Rahman, Associate Dean, Faculty of Engineering, proposed to include such contents in the 'Introduction to Electrical and Electronic Engineering' course for the EEE and IPE



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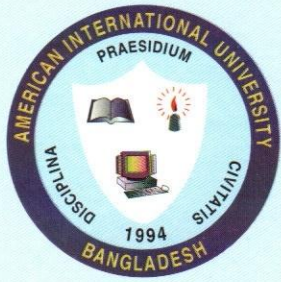
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programs. Dr. Lamagna suggested doing the same for 'Introduction to Business' and 'Commuter Fundamentals' courses for the BBA and BA/BSS/LLB programs respectfully. She was encouraged to introduce the upcoming Spring 2021-22 semester contents. Dr. Lamagan also requested Dr. Abdur Rahman to find a similar course for the Architecture program and inform the body in the next meeting.

Mr. Mashour Rahman proposed to include professional development content in all the internship programs. The proposal was to introduce two hours lecture/seminar/workshop every Thursday or Saturday for the first five weeks for the graduating undergraduate students. The contents include CV writing, preparation for a job interview, development of morals, ethics, introduction to a professional environment, etc. The body approved the proposals.

### 7. Proposal to Establish Center for Sustainable Energy Research (CSER)

Prof. Dr. Abdur Rahman has proposed establishing a new center for research on sustainable energy and renewable energy under 'Dr. Anwarul Abedin Institution of Innovation' titled 'Center for Sustainable Energy Research (CSER)'. The center's aim will be to research and develop sustainable energy sources, improve stability concerns, energy storage, efficiency augmentation, and design converters, among other things. An interdisciplinary field of science that involves the application of subspecialties of applying engineering, physics, mathematics, statistics, chemistry, computer science, etc., will be the center's scope. The body appreciates the proposal and is advised to submit it to the syndicate for final approval.



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Finally, the Chairperson formally expressed her sincere thanks to the honorable members of the Academic Council and other participants for their attendance in the meeting.

Prepared by:

Mr. Ziarat H. Khan  
Deputy Director, SS&W  
Secretary to the Chairperson

Countersigned:

Mr. Pius Costa  
Registrar  
Secretary of the Academic Council

Approved by:

Dr. Carmen Z. Lamagna  
Vice Chancellor  
Chairperson, Academic Council