



T.K. GROUP

WE ARE HIRING

JOIN OUR TEAM

Job Title:

- Senior Officer/ Assistant Manager, Legal

Location:

- Dhaka

Job Responsibilities:

1. Providing legal advice and support on various legal issues, including land-related matters, ownership disputes, title verification, land acquisition, and registration processes.
2. Reviewing, draft, and negotiate contracts, agreements, and deeds related to land transactions.
3. Coordinating with external counsel and represent the organization in legal proceedings, when required.
4. Identifying legal risks and propose mitigation strategies.
5. Conducting legal audits to identify potential areas of vulnerability.
6. Performing any other duties and responsibilities assigning by the management.

Requirements:

- LLM (Masters of Laws)
- Membership of Bangladesh Bar Council. (Must)

Additional Requirements:

- Minimum 3 years of relevant experience in corporate legal affairs, regulatory compliance, or litigation management.
- Strong knowledge of Bangladeshi laws, especially labor laws, company laws, land laws.
- Excellent drafting and negotiation skills.
- Strong communication, analytical, and problem-solving skills.
- Proficiency in MS Office Word & Excel. (Must).

Salary:

- As per company policy.

Other Benefits:

- Provident Fund.
- Gratuity.
- Festival Bonus.
- Leave Encashment.
- Mobile Bill.

Apply Now

Send your CV to : hr@tkgroupbd.com

Please mention position name in the subject line.

Deadline: May 20, 2026

