

A 250-bed
Multi-Specialty Hospital



WE ARE HIRING

JUNIOR OFFICER / OFFICER - CAFETERIA BILLING

QUALIFICATION:

- ▲ Minimum Bachelor's Degree in any discipline preferably commerce background.

EXPERIENCE:

- ▲ 01 to 03 years of experience in cafeteria billing.
- ▲ Freshers are also encouraged to apply.
- ▲ Candidates having experience of working in corporate hospital will get preference.

JOB RESPONSIBILITIES:

To Oversees the overall billing functions of the cafeteria and work as the center point of all kinds of Food & Beverage Billing.

SALARY & OTHER BENEFITS:

- ▲ Attractive Salary Structure
- ▲ Provident Fund
- ▲ Gratuity
- ▲ Earn Leave Encashment
- ▲ 2 Festival Bonus
- ▲ Yearly Salary Review

If you think you are the right candidate and wish to be a part of our dedicated winning team, please apply in confidence with a complete updated RESUME along with a cover letter and a recent passport-size photograph addressed to the General Manager- Human Resources by **20th May 2026**. You are encouraged to send your resume through our e-mail: career@unicohospitals.com

📍 23 Green Road, Dhaka-1205, Bangladesh